



2025 Prom Package

Monday-Friday Prom Room Rental: \$1,950 (all-inclusive)

Saturday Prom Room Rental: \$2,610 (all-inclusive)

Room Rental includes: 5-Hour event, in-house state of the art sound system for approved DJ company to use, state of the art LED lighting system, chairs, round tables, china, silverware, glassware, white or ivory linen tablecloths and napkins, mirror tiles, votive candles, & registration table.

Prom Package Price: \$62 per person (all-inclusive)

Prom Package Includes:

Unlimited Soda Bar

Stationary Hors D'Oeuvres

Cheese Display

Cheddar, Pepper Jack, Smoked Cheddar, Gouda, Swiss, Grapes, Dried Fruit, Nuts, Jams,
Crackers and Preserves

Add GF Crackers: \$0.75 per person

Sit Down Dinner

Freshly Baked Rolls

Salad

Choose 1

House Salad

Mesclun Greens, Grape Tomatoes, Cucumbers, Black Olives, Carrots, Garbanzo Beans,
Croutons, Red Wine Vinaigrette

Classic Caesar

Romaine, Garlic Olive Oil Croutons, Parmesan, Caesar Dressing

Entrée

Choose 1

Honey Lemon Lavender Chicken
Roasted Fingerling Potatoes, Asparagus, Chicken Jus Lie

Burrata Chicken (no GF available)
Buttermilk Roasted Garlic Brined, Panko Parmesan, Burrata, Ratatouille, Tomato Coulis, Basil

Pan Roasted Breast of Chicken
Black Pepper and Olive Oil Potato Puree, Roasted Asparagus, Whole Grain Mustard Jus

Vegetarian

Choose 1

Butternut Squash Mushroom Rollatini
Zucchini, Butternut Squash and Shiitake Mushroom Risotto, Roasted Oyster Mushrooms,
Sage Pistou

Roasted Vegetables
Cauliflower Steak, Broccoli, Carrots, Brussel Sprouts, Roasted Garbanzo, Za'atar, Dill, Parsley,
Red Wine Shallots, Olive Oil, Feta Cheese

Dessert

Choose 1

Cheesecake
Black Cherry Compote, Cherry Granola Crumble, Chocolate Sauce, Whipped Topping

Chocolate Torté
Crème Anglaise, Whipped Topping

More entrée choices available upon request, including beef entrees and duo entrees options. Coffee and dessert stations are also available. Additional costs will apply.

Event Enhancements

Lighting Upgrades

- ✂ LED Up-lighting—\$30 per light (minimum of 2 lights)
- ✂ Uplights in 5 large Atrium Trees—\$650
- ✂ Firefly Lighting Effect in Atrium Trees—\$500
- ✂ String Lights Hung from Ceiling—\$650
- ✂ Letter Projection over the Fireplace—starting at \$250
- ✂ Neon Signs (options available)—starting at \$30

Draping & Backdrops

- ✂ Custom Draped Entrance Way—\$1,300
- ✂ Ceiling Draping—\$1,300
- ✂ Living Wall Backdrop—\$650
- ✂ White Flower Wall Backdrop—\$650
- ✂ Gold, Silver or Black Shimmer Wall Backdrop—starting at \$375 (for an 8'x8')
- ✂ Fabric Backdrops—starting at \$650 (for an 8'x8')

Linen & Place Settings

- ✂ Choose from a vast assortment of linen colors & patterns that will add a noticeable elegance to your table—priced upon request
- ✂ Gold, Silver, or Rose Gold Sequin Table Runners—\$6.50 each
- ✂ Gold, Silver, Black, Purple, or Rose Gold Round Chargers—\$2.00 each
- ✂ Silver Rhinestone Chargers—\$6.50 each
- ✂ Light Wood, Dark Wood, or Grey Wood Chargers—\$2.50 each
- ✂ Silver or Gold Ornate Chargers—\$3.00 each
- ✂ Clear Charger with Gold Trim—\$3.00 each
- ✂ Gold Wire Placemats—\$2.50 each
- ✂ Gold Starburst Charger—\$4.00 each
- ✂ Clear Beaded or Clear Gold Beaded Charger—\$4.00 each
- ✂ Gold or Silver Rhinestone Wrap Napkin Ring—\$2.00 each
- ✂ Upgraded Table Numbers—\$5.00 each
- ✂ White, Black, or Ivory Chair Cushion Covers—\$2.50 each

Event Enhancements

Centerpieces & Centerpiece Enhancements

- ✂ Black Taper Candle Holder Trio with LED Taper Candles—\$20 each
- ✂ Silver Lantern with LED Pillar Candles or Firefly Lights—\$40 each
- ✂ Gold Candle Holders Trio (includes candles)—\$40 each
- ✂ Gold Terrarium Trio—\$30 each
 - ✂ Add Firefly Lights or White Silk Rose—\$5 each trio
- ✂ Silver or Gold Mercury Glass Votives—\$0.50 each
- ✂ Tall Gold or Silver Mercury Glass Vase—\$13 each
 - ✂ Add Firefly Lights—\$5 each
- ✂ Gold or Silver 8 Arm Candelabras with LED Taper Candles —\$60 each
- ✂ 24in Black Centerpiece Stand—\$13 each
- ✂ White Beaded Wax Candle Trio in Glass—\$30 each
- ✂ Acrylic Centerpiece Stands—\$20 each
- ✂ Floating Candle Trio—\$40 each
- ✂ Black Lantern with LED Pillar Candle or Firefly Lights—\$20 each
- ✂ Elevated Mirrors—\$13 each

Additional Services

- ✂ Coat Check Service—\$200 per attendant (1 attendant per 100 guests)
- ✂ Restroom Amenity Tray—\$50 each
- ✂ Custom Menu Cards—\$1.50 each
- ✂ Custom Dessert or Late-Night Treat Bags—\$1.50 each
- ✂ Black or Gold Rod Iron Display Shelves—\$65 each
- ✂ Gold Stanchion with Red Ropes—\$20 each stanchion, \$6 each rope

Yard Games

- Corn Hole, Kan Jam, or Ladder Golf—\$30.00 each
- Basketball—\$100.00

Special Effects

- ✂ Confetti Cannons—starting at \$500
- ✂ Indoor Fireworks—starting at \$500
- ✂ Red Carpet (35' long)—\$200
- ✂ Custom Light Up Letters—priced per event basis

Our expert event designers can fulfill any request! Just ask!

General Information

Deposits:

Rich's Catering & Special Events requires a non-refundable \$1,000 Initial deposit to secure a date, and a 2nd non-refundable deposit of 25% of the *estimated* balance is due 6 months prior to the event date. The exact pricing for our menus will be released in January of the year the event takes place.

The deposits will be applied towards your final bill at full value. In the unlikely event you must cancel or change your date, all deposits are specific to the date requested and non-refundable. No exceptions will be made.

Billing:

A credit card is acceptable for the initial deposit only. All other deposits must be paid by cash, a money order, a bank certified check, or a business check. Final payment for all functions is due 72 hours prior to your event date and must be paid by cash, certified check, money order, or business check. **Credit cards or personal checks will not be accepted for final payment. No exceptions will be given regarding billing.**

Guarantees:

A guaranteed number of guests to be served is required by Rich's Catering & Special Events at least 10 days prior to your function. In the event no guarantee is received, the expected number of guests as listed on the original contract will be applied.

Minimum spending requirements on food and beverage:

- ✂ Friday \$13,000
- ✂ Saturday \$15,000
- ✂ Sunday \$13,000
- ✂ Monday—Thursday \$10,000
- ✂ Holidays/Holiday Weekends minimum spending requirement determined on a per event basis

Security:

Rich's Catering & Special Events cannot assume liability for damage to the premises caused by you or your guests will be your responsibility and will be due upon Rich's Catering's proper assessment of damages. Rich's Catering is not responsible for lost, damaged, or stolen property, prior to, during or following your event. Rich's Catering & Special Events is not responsible for any accident or incident occurring in a restricted area. Proms are required to have their own security personnel on site for the entire duration of the event.

Venue Rules & Restrictions:

- All food, beverage, linens, up lighting, backdrops, and rentals must be exclusively provided by Rich's Catering & Special Events.
- The ONLY 2 Exclusive DJ Companies to provide their services to any event held in The Atrium @ Rich's are Toy Bros. Entertainment & Whirlin Disc Sound. You are REQUIRED to hire a DJ from one of the 2 companies.
- All live bands must be pre-approved by Rich's Catering & Special Events management.
- Helium Balloons are NOT permitted.

No exceptions will be made in regard to the above restrictions.

Miscellaneous:

Menu offerings and pricing are subject to change without notice. No food or beverage shall be brought into or removed from the property without the permission of management. We request that you comply with the contracted time schedule, as there may be a function before or after your event. Rich's reserves the right to refuse service to anyone. Rich's has a 1:00am curfew. We are happy to provide minimal set-up for your event such as placement of favors, centerpieces, etc. This does not include assembly of items, or what we consider excessive set up {stringing additional lights, theme weddings, etc.} those will be billed a set up charge, minimum of \$200.

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